

## Two-year Plan – Work Based Learning - 2011

(John Barthanovich, Judy Karber and Jan Wise)

Goal area	Instructional Practices: What are we going to do to get students learning to high standards?	People Involved	Schedule of Activities	Resources Needed	Evidence of Implementation: What are teachers doing?	Evidence of Impact: What are students doing?
<b>CURRICULUM INSTRUCTION</b>	Continue to review and revise WOIS Curriculum to assure that it supports State standards. Facilitating communication between the Community and the classroom Students will practice skills learned in the classroom in a work based community setting. Use of online resources to obtain current job and career information	WBL Teachers WBL Advisory Committee members Students Employers	Annually reassess curriculum Schedule an annual meeting for Work Based Learning Teachers to assess and revise Career WOIS Curriculum Assess student performance according to State standards	Training in current practices and State standards Time to assess WOIS Curriculum	Align curriculum (framework) to State Standards Continued use of WOIS program Meet with employers to plan and assess student skills	Students will meet employment and academic standards
<b>STATE ASSESSMENT ALIGNMENT</b>	Assess and revise weekly assignments to align with State Assessment Reading, Writing and Math requirements	Teachers Administrators	Fill out forms Journal entries Business Letters Resume Assigned Readings	Time to align curriculum to State standards Access to the Internet	Revising, adding and gathering information on current practices and standards	Improving Test Scores Becoming employed
<b>CAREER COMPONENT (WOIS)</b>	WOIS program and contract Maintain contact with employers Provide student assessment tools Provide opportunities for students to attend job and career fairs	WBL Teachers Students Employers Career Specialist	Ongoing worksite learning through online and classroom activities	WOIS Contract Adequate computers Time for student and employer contacts	Student evaluations Maintain student records	Portfolio that includes post graduation plan Increased employability
<b>LEADERSHIP</b>	Participate in State and Area Leadership opportunities Negotiate with employers to provide leadership opportunities	WBL Teachers Employers Students	Provide students with information and leadership opportunities	Employer support Administrative support	Provide leadership opportunities	Students will take on leadership roles at work
<b>INDUSTRY AND POST SECONDARY CONNECTIONS</b>	Provide students with information from employers about training and skills needed for employment with updates of their progress toward personal career goals	Teachers, Students and Employers, Advisory Board Members Career Specialists	Research on careers through WOIS Training in skills through work Regular feedback from employers	Advisory Board member input, employer information, access to WOIS Laptops for coordinators (immediate feedback)	Guiding and assessing student research, coordinating with employers, individual student meetings	Making 5 <sup>th</sup> year plans, improving work performance, investigating post high school training options
<b>PROGRAM MARKETING</b>	Distribute WBL brochures Present at middle school career fair and other events	WBL Teachers Students Community Business	These practices should be done prior to course scheduling	Printers/Paper Presentation materials and equipment	Revise and standardize WBL brochures Presentations to potential	Increased enrollment

	Participate in Transition fair Communication with Principals and Counselors	Members Administrators & Counselors Career Specialists	Attend and present at Counselors meeting	Repair and/or replace equipment	students Promote increased Enrollment	
ADVISORY COMMITTEE	Identify additional Advisory Board candidates who are in a position to hire our students Invite Advisory members to participate in classroom activities and provide information on employment	WBL Teachers WBL Advisory members Administrators	Ongoing and as needed Attend four scheduled meetings per year Additional consultations	Scheduled time for meetings Opportunities to network with employers	Meeting regularly with Advisory Board Exchanging information with Board members Recruit new Advisory members	Obtaining and maintaining employment Preparation of curriculum
OTHER	Support advanced learning for students with special needs (GOAL)	Central Office CTE staff Students	Small and large group discussion & instruction	Adult chairs for GOAL program (next two years)	Expecting adult behavior	Students gain increased knowledge for career requirements Students are able to sit and be supported adequately

Program Advisory Chair  
Career/Technical Director

*Don B. Smith*  
Date 5/26/11  
Date 5/18/11